



## Training Manager

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### The Institute

The Centre for Genomic Regulation (CRG), is an international biomedical research institute of excellence, based in Barcelona, Spain, whose mission is to discover and advance knowledge for the benefit of society, public health and economic prosperity.

The breadth of topics, approaches and technologies at the CRG permits to address a broad range of fundamental questions in life sciences and biomedicine. Research at the CRG falls into four main areas: gene regulation, stem cells and cancer; cell and developmental biology; bioinformatics and genomics; and systems biology.

With more than 380 scientists from 42 countries, the CRG excellence is driven by interdisciplinary, motivated and creative scientific teams who are supported by high-end and innovative technologies.

The centre's other main strategic goals are: to translate basic scientific findings into benefits for health and economic value for society; to provide advanced training to our scientists; and to communicate and establish a bilateral dialogue with society.

The CRG has received the “HR Excellence in Research” award from the European Commission, which shows the commitment of the institute to conduct transparent and merit-based recruitment procedures and provide attractive working conditions in alignment with the European Charter and Code.

For further information: [www.crg.eu](http://www.crg.eu)

### Mission of the role

We are recruiting an enthusiastic and highly motivated Training Manager to coordinate and strengthen the growing internal and external training activities at the CRG. The Training Manager will be integrated in the International and Scientific Affairs department, and participate in the CRG PhD and Postdoc committees.

The successful candidate will be responsible for designing and implementing a training strategy for the organization together with the different stakeholders. S/he will design and implement courses that reflect the full spectrum of science and technologies performed by the CRG, meet the needs of the scientific community, and are aligned with the CRG strategic goals. Courses will also focus on transferable skills, including e-learning methodologies, to diversify the skills and career options of CRG employees.

The training manager will:

- Organize all the training activities targeting the scientific community (e.g. PhD and postdoctoral fellows, junior faculty members and technicians) with the support of a part-time administrative officer.
- Ensure broad dissemination of the CRG training activities, within and outside the CRG, with the support of the Communication department.
- Ensure that courses are organized and delivered to the highest quality standard.
- Actively participate to the activities promoted by the CRG PhD and Postdoc committees in collaboration with the Academic officer.
- Establish efficient communication with the different stakeholders within and outside the CRG.
- Manage the three teaching facilities at the CRG with the support of a part-time dedicated technician.
- Manage the yearly budget dedicated to training.
- Raise further funds to support training at the CRG with the support of the Grants office.
- Ensure sustainability of the CRG training programme.





- Participate in relevant national and international working groups and expert communities focused on training.

## Requirements

### Studies and work experience:

- PhD in life sciences.
- A postdoctoral experience will be an advantage.
- Experience in training activities in an international academic environment is highly desirable.

### Technical skills required:

- Good knowledge of the CRG scientific disciplines and technologies.
- Strong IT skills (Excel, Power Point, content management systems, etc.).
- Project management.

### Languages:

- Advanced level of written and spoken English.
- Knowledge of Spanish will be an advantage.

### Soft skills:

- Excellent communication and interpersonal skills.
- Good team player with the ability to work independently.
- Precise, with attention to details, and well-organized.
- Proactive, flexible, and problem-solving attitude.

## The Offer

- **Duration:** 1 year and half, associated to an external project (Severo Ochoa Grant), with option to extension to a permanent contract.
- **Estimated annual gross salary:** A competitive salary will be provided, which will be well matched to the cost of living in Barcelona, and adjusted according to experience.
- **Starting date:** as soon as possible, **not later than January 2016**.

We offer work in a highly stimulating environment with state-of-the-art infrastructure, providing the successful applicant with unique opportunities to develop a strong professional portfolio.

## Application Procedure

All applications must include:

1. A presentation letter addressed to Dr. Michela Bertero.
2. A full CV including contact details.
3. Two contacts for further references.

All applications must be submitted by means of on-line application on the official website of the CRG - <http://recruitment.crg.eu/>.

**Deadline:** Please submit your application by **2nd November 2015**.

**Centre de Regulació Genòmica (CRG)**  
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