

Position: Senior Project Manager (Clinical Operations in Oncology)

Mosaic Biomedicals is a Barcelona-based company that develops personalized cancer treatments with a dual mechanism of action to eliminate cancer stem cells and reactivate the tumor's immune system.

Mosaic's innovative treatments are derived from a deep understanding of the tumor biology and aim to offer safer and more effective options to cancer patients.

Job Description

We are currently seeking to hire a Senior Project Manager for a Clinical Operations position with Oncology expertise. The appointee will work directly with Mosaic's General Manager supporting key strategic projects. We offer the opportunity to work in a fast-growing company with a top class experienced team that operates at the international level.

The Project Manager will be responsible for the overall coordination and management of drug development projects at the pre-clinical-Phase I/II stage from planning to close-out to assure adherence to intended timelines and achievement of study goals while ensuring quality in accordance with FDA, EMEA, GCP, and ICH guidelines. The Project Manager will be responsible for creation and implementation of project plans. Will provide monitoring, review and tracking of data and preparation of study specific documents. Will work to ensure project moves forward based on both time and budget. The Project Manager will play an integral role in the communication between team members and external partners and will act as liaison to complete the study. He/she will be a resourceful teamplayer, who is comfortable working under pressure while remaining flexible, proactive, and efficient. He/she will have strong organizational skills and an attitude to handle information with accuracy, rigor and confidentiality.

His/her main tasks will be:

- Create and implement project plans. Develop and ensure execution of activities outlined.
- Lead the evaluation, selection and management of Contract Research Organizations (CROs) and other external vendors to ensure successful clinical trial implementation and execution
- Monitor project schedule, scope and budget to ensure they remain on track. Initiate and implement appropriate actions.
- Proactively engage in both quality assurance and risk management activities to ensure project deliverables are met according to Mosaic's requirements.
- Ensure effective cross-functional teamwork among project team members including both internal and external stakeholders.
- Prepare reports and present the results of the activities and projects to relevant stakeholders.
- Participate in preparation of regulatory filings (e.g. IND, pre-IND, IMPD, etc.) as needed
- Organizing and attending meetings and activities aimed to strengthening links with partners facilitating their ongoing commitment.

Requirements

The appointee will preferably:

- Hold a Bachelor's degree in Life Sciences (ideally a PhD degree).
- Demonstrated experience in project management processes.
- Broad knowledge of drug development process (pre-clinical to Phase II).
- Minimum of ten (10) years relevant experience in the life sciences industry and/or scientific research in Oncology, in a Biotech company, pharmaceutical company or CRO, including at least five (5) years of full project management responsibility.
- Have organizational, planning and analytical skills.
- Have excellent written and oral communication skills.
- Have an eye for detail, responsibility, and an eager-to-learn attitude.
- Be willing to adapt to a flexible work schedule when needed.
- Be willing to meet deadlines and follow up on assignments.
- Be fluent in English and Spanish (Catalan is a plus).

The formal application should be submitted online to info@mosaicbiomedicals.com.

Suitable candidates are requested to submit:

- Cover letter with a declaration of interest.
- Curriculum Vitae, including full address, a contact phone number and e-mail address.

The call will remain open until suitable candidates are identified.