

ROLE DESCRIPTION

Regional Innovation Hub – Collaboration Lead

ROLE TITLE

Collaboration Lead

ROLE LOCATION:

Regional Innovation Hub (RIH)

REPORTS TO AND/OR MANAGED BY:

Reports to Hub MD with support and direction from Director of Marketing

WORKS WITH:

In addition to the relationships above:

- **At Hub**
Engages with
 - Hub MD to understand priorities
 - Communications Lead to assist in promoting programmes using EIT Health channels, and
 - Entrepreneurship Lead, and Pillar Leads for day-to-day co-ordination and knowledge-sharing,
 - Stakeholder Relations Lead for other activity and Network++ development
- **At CO**
Works with
 - Head of Marketing to drive local promotion of programmes
 - Programme Managers across Pillars to feedback insights from local audiences, and to better understand the programmes
 - Professional Education Lead to feed insights and connections to in order to drive applications for programmes from HCPs and industry professionals
- **At other Hubs**
Works with
 - Collaboration Leads from all over Europe to align activities and best practices

ROLE OVERVIEW:

The Collaboration Lead will manage and organise the Hub's Member network to take the most advantage of EIT Health's Business Plan opportunities and other non-EIT funded initiatives.

The Collaboration Lead will be the main contact for the Members in the regions, on-board them and manage them with support from the Internal Communications Team. They will support the Members to



create consortiums and guide them in the preparation of a variety of early proposals for EIT Health programmes to different levels of maturity depending on the project.

Another important component of the position holder will be to find synergies and lead the development of any additional local and European Network++ activities or projects and will work with the Stakeholder Relations Lead to source additional funding and secure the sustainability of the organisation in the future.

OBJECTIVES OF THE ROLE:

- Successfully engage the relevant stakeholders in the local ecosystem for the appropriate Business Plan opportunities, complementing consortium gaps with the adequate propositions from inside and outside EIT Health Membership
- With the Director of Marketing and the Entrepreneurship Lead, drive marketing and recruitment campaigns and dissemination efforts to reach and convince a wider multidisciplinary and multicultural audience
- Develop new initiatives within the network and with relevant external players, including the participation in other public and private funding programs
- Develop and maintain a valuable EIT Health portfolio of services to the partnership and the extended community, leveraging regional and international EIT Health resources.

RESPONSIBILITIES AND DUTIES OF THE ROLE:

- Be an EIT Health representative for the region's Membership.
- Key account management and relationship building with existing Members and key stakeholders to ensure Membership needs are met and operations are running smoothly.
- Support Stakeholder Relations Leads and Internal Communications Teams with on-boarding new Members and connecting them with other Members, relevant regional and national innovation communities, European hubs, EIT Health network and other health networks and innovation centres across Europe.
- Guide and support the development of proposals for Business Plan calls from these Members (full Education and Business Creation proposals and initial Innovation proposals)
- Support Hub Managing Director and Stakeholder Relations Manager as required with network++ activities and other projects as required.

SKILLS REQUIRED:

EDUCATION:

- Relevant academic degree or higher in a relevant health, engineering, or science discipline
- Qualifications as Project manager and/or equivalent experience

EXPERIENCE:

- At least 5 years of experience in health or science innovation, education and/or entrepreneurship. Experience in both the private and public sector considered an advantage.

- An extensive contact network in the regional Education and innovation system in the health sector. Existing working relationships with relevant stakeholders and other relevant regional agencies
- Suitable experience working in complex and innovative environments, cross culturally in an international and/or public-private environment.
- Strong experience with EIT Health, European funded projects, and other public programs project application, management and reporting processes.

SPECIFIC SKILLS

- Knowledge of regional innovation systems, notably science-based innovation, higher education; technology transfer, relevant national research, and innovation funding.
- Proven ability to engage entrepreneurs, activity leaders and senior stakeholders, build effective working relationship and connect organisations from various international ecosystems.
- Strong management, administration, and leadership skills.
- Ability to work in complex and innovative environments, cross culturally in an international and/or public-private collaboration.
- Ability to manage a set of deliverables, identify opportunities for improvement and growth, and setting and managing standards of delivery in order to support the cost-effective and targeted delivery of the Hub activities.
- An extensive contact network in the local and European innovation system in the health sector.
- Good communication and writing skills in English and in the local language.
- Capacity to interact with key opinion leaders.

PERSONAL CHARACTERISTICS

- Personal integrity, a high level of self-awareness and confidence
- Exceptional interpersonal and communication skills, strong presentation skills, both oral and in writing and ability to present complex issues;
- Excellent analytical skills and ability to resolve problems
- Proactive and well organized. Ability to perform effectively under pressure with excellent personal organization and time management
- Ability to prioritise and manage a variety of tasks and to meet deadlines, both prescribed and self-imposed
- Ability to work independently and as part of a team, as required
- Innovative, dynamic, and resilient
- Ability to represent EIT Health to the partnership in a professional manner
- An open and positive attitude to working in a constantly changing environment

OTHER RELEVANT CRITERIA:

- Located in Spain. Should be prepared to travel within relevant region and throughout Europe on a regular basis (10%).