



**Germans Trias o Pujol Research Institute (IGTP)** endorses the Requirements and Principles of the European Charter for Researchers, the Code of Conduct for the Recruitment of Researchers, and Open, Transparent, Merit-based recruitment promoted by the European Commission and follows Equal Opportunities policies. On 22 August, 2019, IGTP was awarded the "HR Excellence in Research" logo. This recognition reflects the commitment of the Institute to the continuous improvement of its human resources policies in line with the Charter & Code. The Institute works to ensure fair and transparent recruitment and appraisal procedure

---

## DEPUTY LABORATORY MANAGER (REF.: 2022/01)

---

### 1. RESEARCH DESCRIPTION:

---

The Institute for Health Science Research Germans Trias i Pujol (IGTP) is a public research center in the Autonomous region of Catalonia in Northern Spain dedicated to increasing scientific knowledge and transferring it to improve the care and lives of patients.

The Laboratory Manager is responsible for the laboratories of the IGTP Campus ICO-GTIP (Badalona) and will work for the correct running and management of common research areas in the building. The Lab Manager is the point of contact between our research labs and the administration of the institution and with official organizations.

The Laboratory Manager will coordinate the management of the different IGTP buildings/facilities and will report his/her work to the Lab Manager Unit coordinator.

### 2. MAIN RESPONSIBILITIES:

---

- a) Responsibility for the efficient use of common areas: cell culture labs, microscopes, radioactivity room etc.
- b) Coordination of the purchasing and maintenance (guarantees, quality controls, inspections etc) of shared equipment in order to optimize resources and encourage synergy.
- c) Implementation and maintenance of software associated with the inventory of laboratory equipment.
- d) Guidelines for use and training for equipment in shared areas.
- e) Implementation of good laboratory practices and supervision of their application.
- f) Coordination of update of emergency protocols and health and safety.
- g) Responsibility for security systems associated with equipment: freezers, CO2.
- h) Waste management.
- i) Coordination of general services with the technician in the sterilization room: common stocks of reagents and material, Mycoplasma tests, production of competent cells, cell line authentication, etc.
- j) Introduction to the facilities of new employees.

**Germans Trias o Pujol Research Institute (IGTP)** endorses the Requirements and Principles of the European Charter for Researchers, the Code of Conduct for the Recruitment of Researchers, and Open, Transparent, Merit-based recruitment promoted by the European Commission and follows Equal Opportunities policies. On 22 August, 2019, IGTP was awarded the "HR Excellence in Research" logo. This recognition reflects the commitment of the Institute to the continuous improvement of its human resources policies in line with the Charter & Code. The Institute works to ensure fair and transparent recruitment and appraisal procedure

- k) Daily communication with labs and updating of lab resources available on intranet.
- l) Organization of demos for possible new equipment for researchers.
- m) Regular meetings with technicians.

Es valorarà tenir reconegut pels òrgans competents de les Comunitats Autònomes o, en el seu cas, de l'Administració General de l'Estat, un grau de discapacitat igual o superior al 33 per 100, o haver-se-li declarat en situació d'incapacitat permanent en grau total en una professió diferent a la docent, mitjançant Resolució de l'Institut Nacional de la Seguretat Social, sempre que tinguin la capacitat funcional per a l'acompliment de les tasques habituals del lloc de treball.

### 3. REQUIREMENTS:

---

- a) Minimum 3 years' experience as a lab manager or equivalent position.
- b) Degree in biology, life sciences or related disciplines.
- c) Experience in cell culture and genomics would be an additional asset.
- d) Fluent English essential (all protocols and guides are in English).
- e) Experience in basic computer tools: Excel, Word, PowerPoint.
- f) Ability to teamwork.
- g) Pro-active, responsible and well organized person.
- h) Attitude to learn and work independently.
- i) Adaptability to the user demands.

### 4. WHAT WE OFFER:

---

- a) Fixed position. An indefinite contract will be made if any of the conditions established in the General State Budget for 2018 are met. Otherwise, the position will be temporarily covered by an interim contract until the fiscal and financial measures established by the General Budgets of the Generalitat de Catalunya and the basic regulations of the General State Budgets authorize a new call for the vacancy with an indefinite contract.
- b) Gross annual remuneration inherent in the position covered by this call, will be set according to the amount awarded for the grant awarded, distributed in 12 payments
- c) Flexible payment (childminding vouchers).
- d) 23 days holiday and 5 days for personal matters.
- e) Training capsules by the company.
- f) Be part of an excellent multidisciplinary research center with the HRS4R badge.

Location on the Can Ruti Campus, a first-class translational research environment in the Barcelona area, in a very stimulating scientific environment. The IGTP offers a supportive, friendly and collaborative ecosystem to promote professional development and help you achieve your research goals



HR EXCELLENCE IN RESEARCH



**Germans Trias o Pujol Research Institute (IGTP)** endorses the Requirements and Principles of the European Charter for Researchers, the Code of Conduct for the Recruitment of Researchers, and Open, Transparent, Merit-based recruitment promoted by the European Commission and follows Equal Opportunities policies. On 22 August, 2019, IGTP was awarded the "HR Excellence in Research" logo. This recognition reflects the commitment of the Institute to the continuous improvement of its human resources policies in line with the Charter & Code. The Institute works to ensure fair and transparent recruitment and appraisal procedure

## 5. FOR MORE INFORMATION:

---

<http://www.germanstrias.org/>

## 6. HOW TO APPLY:

---

Those interested must send a letter of motivation explaining their interest in the post, a CV and the contacts of 2-3 referees to the address [seleccio@igtp.cat](mailto:seleccio@igtp.cat)

**APPLICATIONS THAT DO NOT INCLUDE THE REFERENCE CODE IN THE SUBJECT LINE WILL NOT BE CONSIDERED**

After pre-selection the short list of candidates will be invited for interview.

## 7. DEADLINE FOR APPLICATIONS:

---

The call will be open until 16/01/2022