

## Lab Manager

Location: Barcelona, Spain

Job Type: Temporary, Full time, 6 months

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ONA Therapeutics is a dynamic biotech company specialized in unravelling novel biology to design biopharmaceuticals attacking advanced cancer. To support our growth, we are actively seeking a highly motivated experienced Laboratory Manager.

As Lab Manager, you will be responsible for overseeing the efficient operation of the laboratory, managing lab equipment and inventory, providing training and support to the laboratory staff, and providing support to research activities under the guidance of the Research Director and the Senior Scientists.

### ROLE AND RESPONSIBILITIES

- Ensure the appropriate installation, maintenance, and utilization of lab equipment
- Develop user guidelines and provide training to staff members on the correct and safe use of equipment.
- Coordinate the calibration of pipettes and biosafety/fume hoods.
- Main contact for maintenance team
- Participate in health and safety trainings, and be part of the evacuation team
- Main contact between lab and R&D purchasing team: responsible for scanning delivery notes; for organizing purchase receptions at the lab; for properly storing purchases
- Manage physical and electronic stocks within ONA's electronic repository
- Manage general laboratory services, including waste management and lab coat cleaning, to ensure a clean and safe working environment.
- Management of own space in animal facility.
- Support the Research Director in creating templates and Standard Operating Procedures (SOPs) as needed.

### Additionally, Research support

- Support in conducting some experimental in vitro, including developing protocols.
- Coordinating with other team members and following experiments timelines.
- Collect and analyse data as required.

## QUALIFICATIONS AND EDUCATION REQUIREMENTS

- A laboratory technician degree or Master in life science (or equivalent by experience)
- >5 years of experience in laboratory manager role
- Prior experience conducting research in a laboratory setting
- Knowledge of laboratory equipment and its functions, with the ability to resolve technical issues.
- Familiarity with regulatory and safety guidelines applicable to laboratory environments.
- Excellent attention to detail and strong organizational skills.
- Effective communication and ability to train laboratory staff.
- Ability to adapt to changing priorities and work independently or as part of a team.
- Problem solving skills
- FELASA accreditation
- Fluent in Spanish and English (verbal & written)
- Good knowledge of Office Suite (Word, Excel, PowerPoint)

## WHAT WE OFFER:

- A work environment, culture and passionate team focusing on unravel novel biology to design biopharmaceuticals attacking advanced cancer organization.
- A unique opportunity to work closely with ONA leadership team in an innovative environment.
- A competitive salary package matching with the qualifications and experience of the candidate

To apply for this exciting opportunity, please submit your CV and cover letter to [hr@ona-therapeutics.com](mailto:hr@ona-therapeutics.com) We look forward to reviewing your application and discovering how your skills and experience align with our company's needs.