



## Scientific Project Manager *Centre for Genomic Regulation (CRG)*

### The Institute

The Centre for Genomic Regulation (CRG) is an international biomedical research institute of excellence, based in Barcelona, Spain, with more than 400 scientists from 44 countries. The CRG counts on an interdisciplinary, motivated and creative scientific team that is supported by high-end and innovative technologies and a flexible and efficient administration.

The CRG has been conferred with a badge of 'HR Excellence in Research' by the European Commission, in recognition to its progress in implementing the European Charter for Researchers and the Code of Conduct for Recruitment of Researchers, that among others consists of transparent, merit-based recruitment procedures and attractive work-life balance working conditions.

For further information: [www.crg.eu](http://www.crg.eu)

### The role

We are seeking an enthusiastic Scientific Project Manager to join the CRG International and Scientific Affairs (ISA) team. The position is within the framework of two projects funded by the European Commission H2020 Programme. The first project, "*Engineering of Mycoplasma pneumoniae as a broad-spectrum animal vaccine*" (MycoSynVac)\*, is coordinated by Prof Luis Serrano, CRG Director. The project aims to develop a novel veterinary vaccine chassis based on the bacterium *Mycoplasma pneumoniae* by combining systems and synthetic biology approaches (<http://www.mycosynvac.eu/>). The second project, that has just started on May 2017, "*Open Responsible research and Innovation to further Outstanding kNowledge*" (ORION)\*, is coordinated by Dr Michela Bertero, ISA head, and focuses on embedding Open Science in research institutions and funding organizations.

The Project Manager will be responsible for the successful management and implementation of MycoSynVac and ORION projects, and will work closely with both Coordinators as well as the CRG offices for research grants, technology transfer, financial management, and communication. Additionally, the Project Manager shall participate in preparing and managing other coordinated and strategic projects run by ISA (<http://www.crg.eu/en/content/about-us/international-scientific-affairs>).

Job duties include:

- Managing the projects to ensure compliance with EU regulations and deadlines.
- Promoting communication and collaborations among the partners as well as with relevant initiatives, consortia, and other European projects.
- Ensuring that reports, deliverables, and milestones are completed in a timely fashion.
- Organizing project events, meetings, workshops, phone conferences, etc.
- Acting as an advisor to partners on scientific, administrative, and horizontal issues, including ethical, legal, and social aspects.
- Managing the content of the project websites and ensuring dissemination of project results to the scientific community and the general public.
- Promote the preparation of new competitive proposals coordinated by CRG Faculty members.





## About the team

The ISA Department focuses on strengthening the international and interdisciplinary dimension of the CRG and creating new opportunities in projects, training and collaborations for the scientific community. The team provides strategic advice and support to the Director; foster and coordinates institutional projects and collaborations; coordinate diverse training activities and implement all academic programmes at the institutes. <http://www.crg.eu/content/about-us-international-scientific-affairs/objectives-and-activities>.

## Who would we like to hire?

### *Studies*

- University degree in life sciences or related fields, preferably with a PhD degree.

### *Required experience and skills*

- Research experience in an international environment.
- Previous experience in project management.
- Previous involvement in European or other international grants and/or in organizing scientific meetings, training events, and/or workshops.
- Good knowledge of Research and Innovation policies.
- Strong IT skills (excel, Power Point, content management systems, etc.).
- Excellent communication and interpersonal skills.
- Good team player with the ability to work independently.
- Precise, with attention to details, and well-organized.
- Proactive, flexible, and problem-solving attitude.

### *Languages*

- Excellent command of spoken and written English
- Knowledge of Spanish and/or Catalan is not necessary but would be useful.

## The Offer

- **Duration:** full-time contract until May 2020, with potential to be renewed.
- **Estimated annual gross salary:** A competitive salary will be provided, based on experience
- **Starting date:** as soon as possible, preferably end of October – beginning of November.

The successful candidate will work within a highly stimulating team with a strong track record in managing international and interdisciplinary projects. She/he will have unique opportunities to develop a successful career in research management, for instance by participating in international conferences and training workshops.

The CRG offers and promotes a diverse and inclusive environment and welcomes applicants regardless of age, disability, gender, nationality, race, religion or sexual orientation.

The CRG is committed to reconcile a work and family life of its employees and within the work-life balance programme is offering an opportunity to benefit from annual leave allowance, flexible working hours and teleworking programme.





## Application Procedure

All applications must include:

1. A motivation letter addressed to Dr Michela Bertero.
2. A full CV including contact details.
3. Two contacts for further references.

All applications must be addressed to Dr Michela Bertero and be submitted by means of on-line application on the official website of the CRG: <http://www.crg.eu/en/content/careers/job-opportunities> .

Pre-selected candidates will be interviewed the 9<sup>th</sup>, 16<sup>th</sup> or 17<sup>th</sup> of October 2017.

**Deadline:** Please submit your application by **September 26<sup>th</sup>, 2017**



\* These projects have received funding from the European Union's Horizon 2020 research and innovation programme under grant agreements No 634942 and No 741527 respectively.

**Centre de Regulació Genòmica (CRG)**  
Doctor Aiguader 88, 08003 Barcelona (Spain)

C/ Dr. Aiguader, 88  
08003 Barcelona  
Tel. +34 93 316 01 00  
Fax +34 93 316 00 99  
[www.crg.es](http://www.crg.es)

