



BIOMEDICAL SCIENCE FOR THE BENEFIT OF SOCIETY

**“Junior COMMUNICATIONS OFFICER”
for the launch of the Spanish Network of
Centers of Excellence in Research**

Centre for Genomic Regulation (CRG)

The Institute

The Centre for Genomic Regulation (CRG) is an international biomedical research institute of excellence, based in Barcelona, Spain, with more than 400 scientists from 44 countries. The CRG shares principles of an interdisciplinary, motivated and creative scientific team that is supported by high-end and innovative technologies and a flexible and efficient administration.

CRG has been conferred with a badge of 'HR Excellence in Research' by the European Commission, in recognition to its progress in implementing the European Charter for Researchers and the Code of Conduct for Recruitment of Researchers, that among others consists of transparent, merit-based recruitment procedures and attractive work-life balance working conditions. For further information: www.crg.eu

The role

We are looking for an enthusiastic Junior Communications Officer to support the implementation and content managing/creation of the website of the newly created Severo Ochoa - María de Maeztu alliance, supported by the Spanish Ministry of Economy, Industry and Competitiveness. This network aims at increasing the visibility and international recognition of the Severo Ochoa Programme, and of the centers and units distinguished with this label of Excellence.

As the Junior Communications Officer you will work under the supervision of the Communications and Public Relation Department and the International and Scientific Affairs Department at the CRG.

The main duties of this position will be:

- Supporting the content management of the site
- Writing and/or producing contents and news for the site
- Editing and producing multimedia contents
- Supporting the management of the social networks of the project
- Supporting the organisation of the network events
- Any other support tasks related to the project





About the teams

The Communication and Public Relations Department's mission is to promote and protect the CRG's reputation of excellence. We do so by developing and implementing clear, consistent and engaging strategies to enhance the public understanding of our science and our institute, its researchers, and its value to society. The Communication & PR Department fulfils its mission through a wide range of initiatives and activities addressed to different audiences, including journalists, politicians, primary, secondary and high-school students, science teachers and, of course, CRG members.

The ISA Department focuses on strengthening the international and interdisciplinary dimension of the CRG and creating new opportunities in projects, training and collaborations for the scientific community. The team provides strategic advice and support to the Director; foster and coordinates institutional projects and collaborations; coordinate diverse training activities and implement all academic programmes at the institutes. <http://www.crg.eu/content/about-us-international-scientific-affairs/objectives-and-activities>.

Who would we like to hire?

Education

- Bachelor's Degree in any Scientific discipline or in Journalism AND
- Master degree in Scientific, Medical and/or Environmental Communication or equivalent (preferably completed or in final year)

Experience

- Previous and relevant experience in science communication in other research institutes, companies or media is not essential but will be positively valued.

Technical skills

- Excellent writing, communication and presentation skills
- Solid command of Office suite tools
- Good knowledge of web content management systems (CMS) will be an advantage
- Good knowledge of graphic design / video editing tools will be an advantage

Competencies

- Capable to manage multiple assignments
- Proactive, flexible and showing a problem-solving attitude
- Capable to work under pressure and meet tight deadlines
- High level of accuracy and attention to detail
- Team player and able to work independently when needed
- Ability to work in an international and multicultural environment

Languages

- Must be fluent in spoken and written English, with the ability to communicate and present effectively. Fluency in Spanish would be a plus.





The Offer

- **Duration:** 18 months, with the option to be extended
- **Part-Time:** Monday to Friday 25-30 hours/week
- **Estimated annual gross salary:** A competitive salary will be provided, based on professional experience
- **Start date:** As soon as possible

We offer work in a highly stimulating environment with state-of-the-art infrastructures, providing the successful applicant with unique professional career opportunities.

The CRG offers and promotes a diverse and inclusive environment and welcomes applicants regardless of age, disability, gender, nationality, race, religion or sexual orientation.

The CRG is committed to reconcile a work and family life of its employees and within the work-life balance programme is offering an opportunity to benefit from annual leave allowance, flexible working hours and teleworking programme.

Application Procedure

All applications must include:

1. A presentation letter addressed to Michela Bertero and Gloria Lligadas.
2. A full CV including contact details.
3. Two contacts for further references.

All applications must be submitted by means of on-line application on the official website of the CRG - <http://www.crg.eu/en/content/careers/job-opportunities>

Deadline: Please submit your application by **September 25th, 2017**



Ref project BFU2016-81721-REDE, (MEIC)

Centre de Regulació Genòmica (CRG)
Doctor Aiguader 88, 08003 Barcelona (Spain)

C/ Dr. Aiguader, 88
08003 Barcelona
Tel. +34 93 316 01 00
Fax +34 93 316 00 99
www.crg.es

