



*The EF CLIF is a private non-profit organization aimed to promote research and education in Chronic Liver Failure. The Data Management Center is the Scientific Platform of the Foundation in charge of collecting data coming from different centers across Europe, organizing databases, utilizing them for statistical analyses and collaborating in the production of scientific papers.*

## **Position in the Data Management Center:** **Clinical Data Assistant / Data manager**

### **Job description:**

*Ensure that the right information is collected during studies and that data is accurate. This achieved through expert use of data collection tools, methodology for interrogating the data and close liaison with the other study management functions.*

- Collaboration on the administration and management of databases for specific studies
- Manage, review and maintain Data Management Plans and other study related documentation
- Raising queries and reviewing responses to queries from the sites. Review accuracy of clinical data and remove data discrepancies thereof
- Ensure data completeness
- Implement and evaluate clinical data management processes and standards
- Collaboration in integrating study datasets

### **Requirements:**

- Bachelor's degree (BSc).
- Database management and statistical software programming (SAS and/or SPSS, Stata, R, Access, Visual Basic, SQL, etc.)
- Familiarity with Information Technologies and computational applications
- Good knowledge of English language (written and spoken)

### **Priority will be given to Candidates with the following skills:**

#### **Experience in:**

- Study CRF's and/or database management
- Query management
- Statistical analysis
- Excellent team-working skills

#### **OFFER:**

- 1-year renewable contract
- 40 hours per week
- Salary according to Candidate's background and experience
- Additional benefits

#### **CONTACT:**

If you are interested in this position, please email your resume and cover letter to [efclif@efclif.com](mailto:efclif@efclif.com) before September 15, 2018