

Help Desk Technician

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We usually respond within **two weeks**

Reference: 366_MS_DC

IDIBELL is looking for Help Desk Technician

About the unit

Systems Unit and User Support.

The mission of the department is to support the institutional management to achieve its objectives with adequate, safe, efficient and innovative technology, always seeking to satisfy the requirements of the different processes of the Institution, based on a philosophy of responsibility, quality and confidentiality. Its objective is to achieve the best possible service for users, in terms of support and administration of the technological infrastructure of the research center.

About the role

The role of the help desk technician is to support and maintain the organization's informatics systems, computers, and peripherals. That includes installing, diagnosing, repairing, maintaining, and upgrading all of the organization's hardware and equipment, while ensuring optimal workstation performance.

Job requirements

Professional experience

- 1 year in a position of similar characteristics in the research sector

preferably

Education and training

FPII or CFGS degree in computer science

Technical skills

Microsoft 365

Operation systems: Windows and Linux

Computer repairing

- Networks: Cisco, Fortinet
- Knowledge of Endnote, Mendeley, Graphpad, Sequenzer, Fiji, FlowJob, GnomeStudio, Kaluza, ImageJ, Prism, Rstudio

Languages

Good command of the English language

We will value, but not required

Certificado ITIL

What do we offer

Nº of positions: 1

Start date: 01/07/2022

Contract duration: Temporary (6 months)

Estimated annual gross salary: it is commensurate with qualifications and consistent with our pay ranges.

You will be part of a **multicultural team**. We have a fun loving and friendly international work environment.

Flexible working schedule - We know you have a life outside of work and we will work with you to make sure it's kept that way.

Benefits of constant training are offered.

We offer and promote diverse and inclusive conditions. Applicants are made free from any discrimination.

Selection process

Pre-selection: The pre-selection process will consist on an eligibility check based on qualifications and expertise reflected on the candidate's CV.

Interview: Best positioned, pre-selected candidates may be called to arrange an interview. Candidates will be interviewed by the hiring manager and an *ad hoc* selection panel.

Formal offer letter: Once identified, the Talent Unit will send a job offer to the successful candidate indicating start date, salary, working conditions, and any additional relevant details.

Deadline: 27/06/2022

Data protection notice

IDIBELL ensures that applicants' personal data are processed as required by the EU General Data Protection Regulation (GDPR) and Spanish Law 3/2018 on Data Protection. Personal data is processed solely for the purpose of the selection procedure.

Our institute

IDIBELL is a research center that integrates the biomedical research of the Bellvitge University Hospital (HUB), the Catalan Institute of Oncology (ICO), and the University of Barcelona in the Bellvitge Campus (UB), and the Viladecans Hospital (HV). The research focuses of IDIBELL are cancer, neuroscience, translational medicine and regenerative medicine. Research, innovation and society are the pivots on which researchers work every day in order to improve the quality of life of citizens.

Observations

The 'HR Excellence in Research' award represents IDIBELL's commitment to the implementation of Human Resources policies, which oversee the attracting and development of talent in an open, transparent, and based on personal merit, in alignment with the principles of the European Charter for Researchers and the Code of Conduct for the Recruitment Researchers (Charter and Code). IDIBELL is committed to the principles of the Code of Conduct for the Recruitment of Researchers of the European Commission and the implementation of open, transparent and merit-based recruitment (OTMR).



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About IDIBELL

Bellvitge Biomedical Research Institute is focused in **cancer, neuroscience, translational medicine** and **regenerative medicine**.

Research, innovation and society are the axes on which researchers work every day with the goal of improving the quality of life of citizens.

Our **mission** is to carry out research of excellence that integrates knowledge and innovation in health, contributing to the improvement of people's quality of life.

Our **vision** of future is to become a European reference in health sciences, rooted in our local environment and contributing to its growth by attracting and retaining research talent in health sciences.

In order to fulfill both, our **values** are: integrity, confidence, transparency, aspiration, passion and commitment.

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