

Production manager vacancy at Mimetis Biomaterials S.L.

Mimetis is a multi-awarded young company (established in 2013) leading the synthetic 4th generation of synthetic materials' revolution in the field of bone regeneration. Our company is a spin-off built on the back of strong business acumen scaling up biotech enterprises combined with 25 years of research from the Biomaterials, Biomechanics and Tissue Engineering research group of the Universitat Politècnica de Catalunya. MIMETIS designs and manufactures a new generation of disruptive synthetic biomaterials that outperform existing solutions in the field of synthetic bone grafts. In 2018 we launched in the dental market the 1st biomimetic bone graft granules under MimetikOss brand. In Mimetis we are a small (8 people) but a very motivated team with an interdisciplinary background and very polyvalent members. Although telecommuting is well instituted in the company, we are a very united team where everyone is engaged in many fields of the company and willing to help each other.

Responsibilities and related activities:

- Infrastructure and Equipment supervision:

- Planification and supervision/realization of maintenance & calibration of the cleanroom ISO 7 and productive equipment.
- Qualifications of the installation/equipment (IQ, OQ, PQ) and creation of associated reports.
- Management of incidents/disasters in the infrastructure.
- Supervision of the Cleanroom activities: entrance authorization and training, pest control...
- Establish a safe working environment

- Manufacturing:

- Overseeing the manufacturing of the bone graft substitute: manufacturing planning, including production within the cleanroom, sending to sterilization and packaging provider as well as to quality control provider.
- Creation and updates of manufacturing-related SOPs, WI, and Forms.
- Preparation and maintenance of the documentation needed for batch release.
- Train, motivate and supervise production personnel.

- Inventory and purchasing:

- Manage stock of available finished products; creation of a planning of the production according to sales forecast, periodical stock review
- Manage stock of raw materials depending on the R&D and production needs, control of incoming materials...
- Management of the ERP platform (stock update, customer orders, invoicing...)

- Quality and regulatory:

- Work closely to QARA department to resolve NCs on production and infrastructure parts
- Update and improvements of quality documentation followed by Mimetis (related to previously described activities)

- Supplier management:

- Periodical supplier evaluation

Skills:

- Knowledge in Laboratory management / Good Laboratory Practice / Good Manufacturing Practice (including equipment qualification and maintenance, cleanroom management, etc)
- Organized and proactive work
- Experience in regulated medical devices environment and clean room experience
- Bachelor degree in Engineering or equivalent with additional education
- Fluent written and spoken English, desirable knowledge of Spanish