National Pre-award Project Manager

Research Grants Office

VHIR’s Research Grants Office provides support to researchers throughout the lifecycle of competitive research projects to contribute to the leadership of HUVH and VHIR in biomedical research. We encourage and support our researchers in the pursuit of competitive funding for research detecting opportunities and contributing to the development of quality proposals. Once the desired funding is achieved, we provide guidance on regulations compliance and manage granted projects for the best research outcomes.

In April 2015, the Vall d’Hebron Research Institute (VHIR) obtained the recognition of the European Commission HR Excellence. This recognition proves that VHIR endorses the general principles of the European Charter for Researchers and a Code of Conduct for the Recruitment of Researchers (Charter & Code). Thus, there are no restrictions of gender, national origin, race, religion, sexual orientation or age and candidates with disabilities are strongly encouraged to apply.

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▪ Accompany the researcher in all phases of application for projects and competitive grants, providing advice and help in the preparation and writing of the proposals.
▪ Communicate the resolutions of calls immediately, as well as any other relevant information related to the proposals.
▪ Manage internally the processes of amendment, allegation or appeal in cases where it is necessary (communication, preparation, presentation and follow-up).
▪ Manage the formal acceptance of the projects and grants awarded and, where possible, participate actively in the negotiation of collaborations, contracts and agreements.

Labour conditions:
▪ Full-time position (40h/week).
▪ Immediate incorporation.
▪ Length of the contract: 1 year, renewable.
▪ Gross annual salary: 27,500-32,000€ euros.

How to apply:
Applicants should submit a full Curriculum Vitae and a cover letter outlining why they are interested in this role and how they meet the above criteria with the subject heading "Nacional Pre-award PM" to the following email address: seleccio@vhir.org.