



The Vall d'Hebron Research Institute (VHIR) is a public sector institution that promotes and develops the research, innovation and biosanitary teaching of the Vall d'Hebron University Hospital. Through the excellence of our research, we identify and apply new solutions to the health problems of society and we contribute to spread them around the world.



HR EXCELLENCE IN RESEARCH

In April 2015, the **Vall d'Hebron Research Institute (VHIR)** obtained the recognition of the European Commission in **HR Excellence**.

This recognition proves that VHIR endorses the general principles of the European Charter for Researchers and a Code of Conduct for the Recruitment of Researchers (**Charter & Code**).

VHIR embraces Equality and Diversity. As reflected in our values we work toward ensuring inclusion and equal opportunity in recruitment, hiring, training, and management for all staff within the organization, regardless of gender, civil status, family status, sexual orientation, nationality, religion, age, disability or race.

Head of International Projects Unit

Competitive Projects Directorate

Under the leadership of the Competitive Projects Directorate, the International Projects Unit will support the scientific community at Vall d'Hebron throughout the full lifecycle of international competitive projects. The Unit encourages and supports researchers in the pursuit of international competitive funding for research, detecting opportunities and contributing to the development of quality proposals. Once the desired funding is achieved, the Unit also provides guidance on regulations compliance and post-award management for the best research outcomes.

The overarching aim of the Unit is to contribute to the leadership of HUVH and VHIR in biomedical research, positioning Vall d'Hebron in the European and International Research Agenda.

JOB DESCRIPTION

Education and qualifications:

Required:

- University degree, in Health Sciences preferred
- Specific training in competitive research projects
- Excellent written and oral communication skills
- Fluency in English (business level)
- Good command of Catalan and/or Spanish is also important.

Desirable:

- A PhD will be highly valued.
- Project Management training.

Experience and knowledge:

- Minimum 3-5 years of work experience in management of research international projects funded by the European Commission and others national and international calls.
- Demonstrable excellent understanding of the international research funding programmes.
- Experience in team management.
- Experience in the healthcare sector will be valued.



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- Strong team-building skills
- Ability to initiate/manage cross-functional teams and multi-disciplinary projects.
- Influencing, leading, and delegating abilities.
- Excellent organization.
- Clear focus on business development.
- Commitment and willingness to support the Institution's strategic objectives.
- Proactive attitude.

Main responsibilities and duties:

- Plan the strategy of the International Projects Unit and define its objectives, under the supervision and coordination of the Competitive Projects Director
- Promote and design Operation and Evaluation Plans for the achievement of the Unit's goals.
- Plan the activities of the Unit and distribute tasks among team members and collaborators.
- Analyze the volume and nature of work to establish the appropriate profiles of collaborators and coordinate interdependence relationships among tasks.
- Lead the refinement of internal processes to establish standard work procedures, promote the interdependencies with other units, especially the National Projects Unit, Legal Unit, Finance and Accounting, Human Resources, Innovation Unit, and others.
- Promote the creation and/or improvement of common work tools.
- Participate and represent the unit and the institution in conferences and other external events, locally and abroad.
- Promote collaborations and actions to boost VHIR research and contribute to its expansion and internationalization.
- Promote the proactive and personalized search for international competitive research funding opportunities.
- Participate in the review and definition of international program outlines and competitive calls for proposals.
- Organize dissemination and promotion activities that generate value for the scientific community of Vall d'Hebron Campus.
- Promote best practices in the management of competitive research projects in terms of planning, coordination, control, anticipation, change management, communication and dissemination.
- To promote the correct justification and/or auditing of international projects to the corresponding funding agencies in the format and form determined in each case.



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- Promote the knowledge and compliance with the regulations and requirements of funding agencies both by researchers and at the institutional level.
- Manage the people in the unit, stimulating their growth and the development of their knowledge and skills.
- Conduct periodic performance evaluations and jointly design action plans to address areas for improvement.

Labour conditions:

- Full-time position (40h/week)
- Gross annual salary: Remuneration will depend on experience and skills. Salary ranges are consistent with our Collective Agreement pay scale.
- Immediate incorporation.

What can we offer?

- Incorporation to Vall d'Hebron Research Institute (VHIR), a public sector institution that promotes and develops the biomedical research, innovation and teaching at Vall d'Hebron University Hospital (HUVH), the biggest hospital of Barcelona and the largest of Catalan Institute of Health (ICS).
- A scientific environment of excellence, highly dynamic, where high-end biomedical projects are continuously developed.
- Continuous learning and a wide range of responsibilities within a stimulating work environment.
- Personal training opportunities.
- Flexible working hours.
- 23 days of holidays + 9 personal days.
- Flexible Remuneration Program (including dining checks, health insurance, transportation and more).

How to apply:

Applicants should submit a full Curriculum Vitae and a cover letter with the reference "*Head of International Projects Unit*" to the following email address: seleccio@vhir.org