
Outreach Project Manager

ICFO is a research center located in the Mediterranean Technology Park in the metropolitan area of Barcelona, and currently hosts 400+ people, including researchers, PhD students and staff personnel. Today, in its area of specialization and category, the institute is consistently ranked among the highest-quality research institutions worldwide.

The appointee will work at ICFO's KTT unit, mainly acting as Project Manager of a recently awarded Horizon Europe ambitious project in outreach aimed at boosting career opportunities for students in their undergraduate or masters studies as well as for early-career researchers within the 360 CARLA project. We are looking for a proactive, motivated and inspirational individual, with a multidisciplinary profile that integrated project management, and outreach, and positive attitude. His/her main tasks will be:

- Managing the communications channels of the project, especially social media, including the design and development of engaging content focused on photonics related sciences.
- Identifying, developing, executing and/or coordinating internal and external activities within the projects to ensure that the work plan and milestones are properly fulfilled.
- Monitoring, reporting and promoting the project results.
- Engaging with project stakeholders in a local and European level to secure their on-going commitment.
- Organizing networking events and activities such as symposiums, workshops and visits in the framework of the Horizon Europe project.
- Proactively coordinating and attending meetings aimed to strengthening links between ICFO and the projects partners and stakeholders.
- Supporting and participating in the outreach activities organized by the team.
- Working as a part of the ICFO KTT team.

Requirements

Applicants should:

- Be passionate for communication of science and technology and their applications.
- Be proficient in English, Spanish and Catalan.
- Have a strong entrepreneurial spirit, and organizational, planning and analytical skills.
- Have excellent interpersonal and written and oral communication skills.
- Have an eye for detail, responsibility, and an eager-to-learn attitude.
- Show demonstrated ability to perform tasks both, independently and as part of a team. Be familiar with Universities in the area of Barcelona, especially in STEM studies.
- Be willing to adapt to a flexible work schedule when needed.
- Be willing to meet deadlines and follow up on assignments.

The appointee will preferably:

- Hold a degree in STEM, preferably in physics and at the PhD level, or equivalent demonstrated experience.

Experience in the following fields will be valued:

- Experience in organizing or participating in outreach activities
- Experience in public speaking
- Knowhow of digital tools for dissemination of projects and other outreach needs
- Organization of events such as workshops, symposiums, hands on activities, talks, visits, etc
- Coordination, management of or participation in European projects or other types of consortium-structured international projects

Conditions

We offer:

- The opportunity to become a member of a dynamic and internationally recognized research institution.
- Fixed-term full-time position linked to the duration of the project. Expected until June 2026 (precise date to be confirmed).
- Salary according to the institutional salary scales.

ICFO is an equal employment opportunity employer. Candidates are selected exclusively on merit and potential on the basis of submitted application material. No restrictions of persons with disabilities, citizenship or gender apply to ICFO positions. ICFO abides by the principles of openness, efficiency, transparency, supportiveness, and international comparability as stated in the European Charter for Researchers and the European Code of Conduct for the Recruitment of Researchers.

Application process

The formal application should be submitted online via <https://jobs.icfo.eu/?detail=919>

Suitable candidates are requested to submit:

- Curriculum Vitae, including contact details.

Candidates should be willing to be contacted by phone during the selection process and may contact icfojobs@icfo.eu for formal inquiries regarding the application.

The call will remain open until suitable candidates are identified.

For updated information about ICFO, please visit <http://www.icfo.eu>.

Deadline

Until positions are filled.